

SECTION B: PREVIOUS SCHOOLS

SCHOOL 1 _____	SCHOOL 2 _____
NAME OF PRINCIPAL : _____	NAME OF PRINCIPAL : _____
ADDRESS _____	ADDRESS _____
_____ CODE: _____	_____ CODE: _____
_____	_____

LAST GRADE PASSED : _____ IN WHICH YEAR : _____ WHICH GRADE HAS BEEN REPEATED : _____

HAS ADMISSION TO ANY OTHER SCHOOL EVER BEEN REFUSED : Yes No

ACHIEVEMENTS:

Academic	Extra Curricular	Other

SECTION C: MEDICAL INFORMATION

ALLERGIES : _____

SPECIAL NEEDS : _____

FAMILY DOCTOR 1 _____ Tel No (____) _____

FAMILY DOCTOR 2 _____ Tel No (____) _____

MEDICAL AID COMPANY _____

MEDICAL AID MEMBERSHIP NUMBER _____

Has the student received all the necessary immunisation? Yes / No (If not, please give details) _____

Student has suffered the following illnesses : (indicate with an X)

- | | | | |
|--------------------------------------|---|--|---|
| <input type="checkbox"/> Asthma | <input type="checkbox"/> Enteric Fever | <input type="checkbox"/> Measles | <input type="checkbox"/> Scarlet Fever |
| <input type="checkbox"/> Chicken Pox | <input type="checkbox"/> German Measles | <input type="checkbox"/> Mumps | <input type="checkbox"/> Tickbite Fever |
| <input type="checkbox"/> Diabetis | <input type="checkbox"/> Hepatitis | <input type="checkbox"/> Poliomyelitis | <input type="checkbox"/> Typhoid Fever |
| <input type="checkbox"/> Diphtheria | <input type="checkbox"/> Malaria | <input type="checkbox"/> Rheumatic Fever | <input type="checkbox"/> Whooping Cough |

SECTION C (continued)

Does student suffer from any other illnesses or disability or has learner suffered from any other illnesses or disability?

(If so, please give details) _____

Is student at present receiving medical treatment for any condition? (If so, please state) _____

Has student suffered from or been treated for any psychological or emotional upset? (If so, please provide details) _____

Has student had any operations? (If so, please state) _____

Please specify any other relevant medical data _____

CONSENT

NB: IN A CRITICAL SITUATION, PLEASE BEAR IN MIND THAT THERE MAY NOT BE TIME TO REFER TO YOUR CHILD'S RECORDS. THE SCHOOL THEREFORE RESERVES THE RIGHT TO UTILISE THE QUICKEST MEDICAL SERVICE AVAILABLE.

I, _____, being the parent/legal guardian of _____ hereby agree that the appointed Curro Private School Practitioner may carry out emergency treatment as may be necessary.

Signature of Parent / Guardian : _____

DETAILS OF ALL CHILDREN IN YOUR CARE WHO ARE CURRENTLY AT THIS SCHOOL

NAMES of brothers		GRADE	NAMES of sisters		GRADE
1			1		
2			2		
3			3		
4			4		

SCHOOL FEES STRUCTURE

Please mark your choice with an ✕

Monthly

Quarterly

Annually

School fees for 2008 are payable over 12 months

Grades 1 – 3 R1 230,00

Grades 4 – 6 R1 330,00

BANKING DETAILS:

ABSA
Acc. Name: CURRO (Durbanville)
Acc: 406 503 8840
B/C: 632-005
Ref: Family code

Grades 7, 8 & 9 R1 415,00

Grades 10 – 12 R1 750,00

ENROLMENT FEES

Payable with registration of learner. Enrolment fees are non-refundable.

(Money should be deposited once application is accepted)

Grades 1 - 7 R2 500,00

Grades 8 – 12 R2 000,00

CODE OF CONDUCT – CURRO PRIVATE SCHOOL LANGEBAAN

1. THE AIM OF THE CODE OF CONDUCT

This code of conduct is introduced to regulate behaviour in the school. The underlying principle of the code of conduct is to modify behaviour and action rather than to punish, in order to constructively develop the norms and values of the learners. On this basis, progressive discipline will be applied, with the exception of serious misconduct, which could result in expulsion. This document will focus on the steps, which will be taken for misdemeanours, but at Curro we will also implement a reward system for learners who make positive contributions to the ethos of our school.

2. THE CODE OF CONDUCT CONSTITUTES THE GUIDELINES

The punishment described in the code of conduct, provides a guideline for dealing with misdemeanours. Parents and learners should therefore note that it may become necessary to deviate from the prescribed guidelines depending to the degree of misbehaviour and related to circumstances. A heavier or lighter sentence may be applied, according to the merits of each particular case.

3. VALUES AND NORMS (The following values and norms are emphasised)

- Respect for ourselves, our superiors, subordinates and peer group, as well as the faith, culture and property of others.
- Social values such as respect, friendliness, patience and helpfulness.
- A pride in that which we value, viz. our school, language and appearance.
- A sense of duty and loyalty in all that we do.
- A sense of responsibility towards our school, friends, family etc.
- The acceptance of authority and discipline and the application of self-discipline in all circumstances.

4. GENERAL BEHAVIOUR (Curro learners are expected to)

- Arrive at classes prepared for the day's work i.e. with the necessary stationery and learning material;
- Complete homework to the best of their ability;
- Attend school and extra-mural activities regularly;
- Make the necessary arrangement to excuse themselves from school and extra-mural activities if they cannot attend;
- Arrive at school and attend all lessons as specified on the time-table;
- Respond to reasonable requests from educators and employees of the school;
- Contribute to the neatness of buildings by not littering;
- Avoid the use of foul language;
- Refrain from chewing gum at school;
- Handle personal belongings and school property with respect;
- Be polite in their dealings with all adults and fellow-learners at Curro - to greet one another is the first step in a respectful direction;
- Avoid loitering on the school campus after hours;
- Have a neat hairstyle - (only navy blue accessories are allowed for girls);
- Refrain from wearing jewellery with their school uniform (with the exception of watches, plain silver or gold sleepers & stud earrings for girls or medic alert armbands);
- Refrain from wearing any make-up while in school uniform;

5. BANNED ITEMS

The following items are banned and may not be in a learner's possession while at school:

- Any weapon (guns, play guns, knives, sticks etc)
- Cigarettes, lighters or matches
- Alcohol, drugs or pornography
- Dangerous toys and valuable items

6. KNOWLEDGE OF THE CODE OF CONDUCT

It is the responsibility of every parent/guardian and learner to familiarise him/herself with the contents of the code of conduct and to ensure that all aspects of the code of conduct are understood. The onus is on the parent/guardian or learner to contact the principal in order to gain clarity, if any of the offences or implications contained in the code of conduct are not clearly understood.

In order for parents/guardian and learners to familiarise themselves with the code of conduct, the school undertakes to:

- Discuss and explain the code of conduct with parent/guardian and learner upon enrolment of the learner to the school.
- Discuss and explain the code of conduct with learners (on a continuous and regular basis) at an annual meeting.
- In the event of any amendments made to the existing code of conduct, parents (guardians and learners will be informed, in writing, accordingly).
- The code of conduct will be displayed on notice boards in the school building and in classrooms.
- A copy of the code of conduct will be available at the principal and secretary for perusal by parents/guardians and learners will have access.
- A copy will be made available in the administration building to which parents/guardians and learners.
- A copy of the code of conduct will be made available, free of charge, to learners upon request.
- Parents/guardians will receive a copy, which must be signed for as an acknowledgement of receipt.

7. PUNISHMENT

The various punishments described in the code of conduct vary from a verbal reprimand to expulsion. Verbal and written warnings and consultation with parents will be accompanied by counselling. Written warnings may only be issued by the principal. In cases where the punishment may result in a final warning of suspension/expulsion, a disciplinary hearing will be held. A learner, who is advised to attend a disciplinary hearing, has the right to be present with his/her parents/guardians to put forward his/her side of the case. The learner also has the right to call witnesses. The disciplinary committee may cross-question learners and witnesses. A learner will have the right of appeal to a disciplinary committee comprising of members of the Curro School Trust.

CODE OF CONDUCT PROCEDURE:

YEAR

LEARNER:

GR.

OFFENCE	ACTION				
	Misdemeanour 1	Misdemeanour 2	Misdemeanour 3	Misdemeanour 4	Misdemeanour 5
8.1 WORK ETHIC	Warning: Educator	Warning: Phase Head	Written warning: Principal	Detention	Meeting: Principal Parent Learner
8.2 UNIFORM	Warning: Educator	Warning: Phase Head	Principal: Contact parents	Meeting: Principal Parent Learner	
8.3 SCHOOL ATTENDANCE	Warning: Educator	Written warning: Principal	Meeting: Principal Parent Learner	Meeting: Leadership Team	
8.4 DISHONESTY	Warning: Phase Head	Meeting: Principal Parent Learner	Final warning: Leadership Team		
8.5 UNRULY BEHAVIOUR	Warning: Principal	Meeting: Principal Parent Learner	Disciplinary Committee: Management Team		
8.6 DAMAGE OF SCHOOL OR PERSONAL PROPERTY OF OTHERS	Meeting: Principal Parent Learner	Disciplinary Committee: Management Team			
8.7 THEFT	Meeting: Principal Parent Learner	Disciplinary Committee: Management Team			
8.8 VIOLENCE	Meeting: Principal Parent Learner	Disciplinary Committee: School Trust			
8.9 SUBSTANCES (Drugs)	Meeting: Principal Parent Learner	Disciplinary Committee: School Trust			

DESCRIPTION

8.1 QUALITY OF WORK

- a) Wasting time in class
- b) Incomplete tasks without a valid reason
- c) Unacceptable standard of school work.

8.2 UNIFORM

- a) Deviation from the school uniform.

8.3 SCHOOL ATTENDANCE

- a) Absence without permission or often being late.

8.4 DISHONESTY

- a) Dishonesty in tests, exams or homework.

8.5 UNRULY BEHAVIOUR

- a) Participation in unsavoury/socially unacceptable behaviour
- b) Disobedience: Challenging, neglect of reasonable and expected task, undermining the authority of the school/educator. Insubordination: disrespect, bad manners, precocious attitude.
- c) Distribution of undesirable literature or any communication, which could lead to conflict or division.
- d) Pushing, punching, hitting or any other unacceptable physical act toward other learners on the school grounds or buildings.

8.6 DAMAGE OF SCHOOL PROPERTY OR PERSONAL PROPERTY OF OTHERS

- a) Culpable damage to school property.
- b) Damage caused to private property.

8.7 THEFT

- a) Theft of school/peers/educators property.

8.8 VIOLENCE

- a) Assault or attempted assault, possession of a weapon.

8.9 SUBSTANCES (Drugs)

- a) Smoking, alcohol, drugs and related substances

Disciplinary committee for **suspension** : Management Team / Principal

Disciplinary committee for **expulsion** : Management Team/Trustee (legal advisor).

Should the Trustee not be able to assist with legal advice, a legal advisor must be co-opted by the school.

CODE OF CONDUCT

CURRO LANGEBAAN PRIVATE SCHOOL

DECLARATION

I, _____, parent/guardian

of _____, currently in Gr _____,

at Curro Langebaan Private School, undertake to abide by the afore-going code and to give my co-operation

in the application thereof as would reasonably be expected of me.

Signed at _____ on the _____ day of

_____ .

Signature of parent/guardian

CODE OF CONDUCT

CURRO LANGEBAAN PRIVATE SCHOOL

DECLARATION

I, _____, learner at the

Curro Langebaan Private School, currently in Gr _____,

Undertake to abide by the afore-going code and to give my co-operation in the application thereof

as would reasonably be expected of me.

Signed at _____ on the _____ day of

_____ .

Signature of learner